https://www.centurylink.com/wholesale/clecs/features/huntingjobaid.html

**Hunting Job Aid - V7.0**



**Description**

The following table includes specific hunting situations and the ordering requirements on Activity type, Product and System Release. For additional information refer to [Multi-Line Hunting](https://www.centurylink.com/wholesale/clecs/features/multilinehunt.html) and [Series Hunting](https://www.centurylink.com/wholesale/clecs/features/serieshunt.html).

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| **Hunting Job Aid** |
| **ITEM** | **ACTIVITY** | **SITUATION** | **PRODUCT** | **APPLICABLE RELEASE** | **ACTION** |
| 1. | V, Z |  Hunting on account No change to hunting Add, convert Hunting | All | All |  Use HA N equal to Hunting end state Hunting USOCs not necessary |
| 2. | V, Z | Disconnect Hunting | All | All | Do not include HGI formHunting USOCs prohibited |
| 3. | C, N, T |  HID prohibited with HA N | All | All | HID will be assigned by CenturyLink |
| 3A. | V, Z |  HA =N HID may be populated from CSR by CLEC | All | All | HID will be allowed. If not populated, CenturyLink will assign. |
| 4. | C, N, T, V, Z |  Special characters invalid in hunt sequence FIDs appear on CSR for circular hunting and ported numbers | All | All |  HA N or C-Use MANUAL IND Y, put hunt sequence in REMARKS -or submit request via IIS HA D or E-HTSEQ not required |
| 5. | C, N, T, V, Z |  ~~IMA~~ EASE doesn't allow 4 characters in hunt sequence 4 characters appear on the CSR | All | All |  Populate HTSEQ with ~~7- or~~ 10-digit telephone numbers MCC issued 8/13/03 |
| 6. | C, N, T |  Need to know which hunting USOC to use and which lines to apply it to | All | All | Refer to the USOC tables in [Multi-Line Hunting](https://www.centurylink.com/wholesale/clecs/features/multilinehunt.html) and [Series Hunting](https://www.centurylink.com/wholesale/clecs/features/serieshunt.html) |
| 7. | C, N, T, V, Z |  DMS 100 switch When is HG suffix used on call forwarding features? | All | All |  Series Hunting Use HG suffix with CFBL feature on last line of hunt group to work as group feature Use HG suffix with CFDA feature on all lines of hunt group where the feature ~~apears~~ appears CenturyLink will add the HG suffix if not provided on the LSR for new feature activity only. Series Circular hunting- CFDA may be added to any line of a circular hunting group. Except when added to the first line of the group, with the HG feature, it will work only when the line with the CFDA is dialed directly. |
|  Multiline Hunting Use HG suffix when adding call forwarding feature(s) to TER 1 to work as a group feature CenturyLink will add the HG suffix if not provided on the LSR for new feature activity only. Unless it will work with Voice Messaging, CFDA may only be added to the first TER pf the hunt group When adding CFBL or CFDA to all TERs to work with Voice Messaging, use HG suffix only on TER 1 Circular hunting- Multiline - Unless it will work with Voice Messaging, CFDA may only be added to the first TER of the hunt group |
| 8. | C, N, T, V, Z | CSR not updated or doesn't show hunting correctly | All | All |  Follow procedures in Ordering Overview: Use MANUAL IND Y and/or Follow escalation process to get CSR correct |
| 9. | C, T, V, W, Z | How does hunting appear on the CSR in ~~IMA~~ EASE Pre-Order? | All | All | The hunting sequence is shown at the bottom of the Service and Equipment ~~Sectionti~~ Selection the following format: HTG A -489-8092, 8093, 8094,8095 (all regions) HTG A1? -489-8092, 8093, 8094,8095 (Central only) HML 0001? TER 1-10/TLI 365-1977/HTY RG |
| 10. | C | Multiple Hunt Groups exist on CSR and want to remove a line(s) from one hunt group and move to another existing hunt group | All | All | HA C (HLA D) -Remove TN(S) from hunt group.HA D - Remove old hunt group(s).HA - N - Add new combined hunt group. |

**Last Update:** ~~August 8, 2011~~  October 11, 2023

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